



THE PASSPORT & VISA COMPANY

Call TPAVC for Assistance: United States: 888. 551.0019 Austin 512.469.5909 | Dallas 214.390.3517 | Houston 713.568.4646 4005 Banister Lane - Three Park Place, Suite 190C, Austin, TX 78704

Important Travel Dates (These dates determine processing times and fees)

Today's Date: [ ] Date Passport must be back in your hands: [ ] Date of Departure from U.S.: [ ]

Traveler Information

Full Name (As printed in your passport, birth certificate or legal document) Primary Phone # (example:5124695909) Secondary Phone # (example:5124695909)

Permanent Address Date of Birth: [ ] E-Mail: [ ]

Street Address [ ] City [ ] State [ ] Zip Code [ ]

Billing Address (if different) Street Address [ ] City [ ] State [ ] Zip Code [ ]

Contact Information (if different than applicant)

Contact Name: [ ] Contact Phone # (example:5124695909) [ ] E-mail Address: [ ]

SECTION: U.S. Passport Service & Passport Type (Book, Card or Both)

PASSPORT BOOK (VALID FOR AIR & LAND TRAVEL) Adult Gov. Fee \$170 and Minor Gov. Fee \$140. Shipping fees apply to all services.

- 10 - 14 Business Days \$100 + Gov. Fee + Shipping
6 - 9 Business Days \$150.00 + Gov. Fee + Shipping
2 - 5 Business Days \$200 + Gov. Fee + Shipping
24 hours \$300 + Gov. Fee + Shipping
\* Requires reservation & Fed-Ex "First" overnight shipment.
First Time (Adult) Renewal
Lost/Stolen
Name Change Secondary Passport Minor (under 16)
Renewal Notes: 1.) Minors 15 & under do NOT qualify for a renewal. 2.) Adults MUST renew their passport within (5) years from the expiration date.

PASSPORT CARD - (Valid ONLY for LAND Travel and closed loop cruises) Adult Gov. Fee \$90 Minor Gov. \$75. Shipping Fees apply to all services.

- 10 - 14 Business Days \$100 + Gov. Fee + Shipping
6 - 9 Business Days \$150.00 + Gov. Fee + Shipping
2 - 5 Business Days \$200 + Gov. Fee + Shipping
24 hours \$300 + Gov. Fee + Shipping
\* Requires reservation & Fed-Ex "First" overnight shipment.
ADULT - Passport Card & Passport Book - Gov.Fee \$200
ADULT - Passport Card (ONLY) - Gov. Fee \$90
MINOR - Passport Card & Passport Book -Gov. Fee\$155
MINOR - Passport Card (ONLY) Gov. Fee \$75

IMPORTANT: Please contact TPAVC PRIOR to sending overnight shipments.

Document Return Shipping Instructions (if different than above)

Company Name or Individual Name [ ] Check if Billing & Shipping Address are the Same

Street [ ] City [ ] State [ ] Zip Code [ ]

An Order Receipt is created for all orders placed with TPAVC. You will receive your Order Receipt at time of service. All services are paid in full at time of order. Overnight shipping fee is \$35.00. (in-state of Texas) \$45 (outside state of Texas) This fee may vary for residential deliveries or out of state shipping.

P.O. Boxes for shipping are not allowed.

Payment Method

Credit Card# [ ] AMEX [ ] Discover [ ] MasterCard [ ] Visa [ ] Money Order [ ] Check [ ]

Signature [ ] Exp.Date (mm/yy) [ ] Security Code: [ ]

# DISCLAIMER

The Passport & Visa Company (TPAVC) is a private, professional and secure expediting service for obtaining international travel documents with over 20 years experience. Our customer ratings are exemplary for quality and service. TPAVC is a registered agent with the U.S. Department of State - Passport Agencies throughout the United States, as well as, a registered agent with foreign government Consulates and Embassies.

While we exhaust every effort to obtain your international travel documents to meet your travel abroad, occasional and unavoidable delays may occur outside of our control potentially impacting the ability to obtain your documents to meet your travel abroad.

The Passport & Visa Company is forthcoming on potential risks associated to expediting any travel document. Should you have any questions regarding the expediting of your travel documents, our agents are prepared to discuss them and present options as it pertains to your specific situation 888.551.0019. The following are examples of possible delays impactive to a departure date. However, the following list is intended to convey examples and is not all inclusive to possible delays;

*Passport Agency: equipment disruptions or failures, additional information request, improper or inadequate documentation, background checks Federal & State, \* Child support in arrears or greater than state allowed balance or zero tolerance etc.*

*Unexpected or Unannounced Closures of : Passport Agencies, Consulates, Embassies or government departments.*

*Overnight shipping companies: Inclement weather or mechanical failures, or mis-routed or attempted delivered packages with overnight shipping services such as; Federal Express UPS, USPS etc.*

*Consulate or Embassy: staffing shortages, technical failures of web sites, visa label issuance of supply or equipment, authorization delays from officials or foreign ministries, change of jurisdiction responsibilities, unannounced process, procedures or closures etc.*

Also, while we work extensively to keep the information on our web site current the information as it pertains to requirements, fees, forms and processing times are subject to change without notice. Government agencies such as the U.S. Department of State - Passport Agencies, Consulates and Embassies reserve the right to reject an applicants application and or reject the issuance of a travel document for various reasons such as; incomplete forms, incorrect information, improper photographs etc. TPAVC will work diligently with the applicant and governing agency to rectify and or fulfill the request. However, if requirements are not met to the satisfaction of the governing official, both the government fees and TPAVC fees are non-refundable.

The Passport & Visa Company (TPAVC) is not responsible for package shipments once provided to overnight or delivery services such as; Federal Express, UPS, DHL, and courier services etc.

The Passport & Visa Company|Corporate headquarters: 4005 Banister Lane, Suite 190C| Austin 78704  
888.551.0019 or 512.469.5909

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**SECTION: TRAVEL VISA SECTION:**

*Processing times & Fees and Government Fees vary by country.  
Please contact The Passport & Visa Company or visit our **web site at:**  
[The Passport & Visa Company](#) for details.*

**Travel Visa Service**

	Select Country of Destination	Visa Type (ex:Business, Tourism, Student, etc.)	Duration of Stay	# of entries(single/double/mult.)
Country (1)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country (2)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country (3)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country (4)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**IMPORTANT VISA ISSUANCE NOTE:**

1) Consulates and Embassies reserve the right to request additional information and or documentation prior to granting the issuance of any visa. In some cases, an in-person interview may be requested.

2) Consulates and Embassies reserve the right to reject the issuance of a visa at their discretion or grant an alternative duration of stay, number of entries or both. In some cases, the difference of fees are non-refundable.

3) In some cases, the Consular fee is non-refundable if visa is NOT granted. Processing and/or service fees are non-refundable. Fees are subject to change without notice.

**Instructions to Complete Order Form**

Step 1: Complete form.

Step 2: Save a copy to your desktop prior to sending via e-mail.

Step 3: Print a copy of the Order Form and provide or send with your documents.